

Report to	Trowbridge Area Board
Date of Meeting	14 November 2013
Title of Report	Area Board Funding Applications

Purpose of Report

To ask Councillors to consider five funding applications to the community area grants fund scheme and three councillor led project bids:

1. Five applications seeking Community Area Grant Funding (appendix 1)

- 1.1 Friends of Newton Primary School – to purchase equipment for the school swimming Pool - £3,000 requested
- 1.2 Trowbridge Sports Forum – to purchase a mini bus - £5,000 requested
- 1.3 St John Ambulance – to teach life saving skills to students - £500 requested
- 1.4 BA14 Culture – Take the Lead (Pop!) performance project run by young people – £488 requested
- 1.5 Monday Wednesday Club – to purchase storage equipment & woodwork materials – £483 requested

2. Three councillor led project bids (appendix 1)

- 2.1 Councillors Ernie Clark & Steve Oldrieve - Noise Assessment for Paxcroft Mead Skatepark - £1,890 requested
- 2.2 Councillor Jeff Osborn – Tarmacing of Boundary Walk footpath - £6,500 requested
- 2.3 Councillor John Knight – To purchase equipment and fit a basic kitchen for Trowbridge Town Hall - £11,360 requested

Total Amount requested = £29,221

1. Background

- 1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014. The emphasis in 2013/14 will be that the Area Board funding will support volunteering, community involvement and addressing community priorities.
- 1.2 Trowbridge Area Board has a total budget for 2013/2014 of £113,785 for community area grants (CAGS), community area partnership (CAP) core funding and area board/councillor led initiatives. Pursuant to the budget approved by full Council, the Area Board has a capital budget allocation of £92,036 for CAGS/Councillor led projects and Digital Literacy Fund grants and £21,749 for revenue funding including the CAP core funding.

£23,086 has been allocated to date:

- £15,556 - TCAF CAP core funding
- £2,680 – TCAF – Lights Camera Action
- £1,500 – West Wiltshire Scouts – Equipment & secure store
- £500 - Wiltshire Youth Marching Band - new band instruments
- £2,850 - Gloucester Road Allotment Association – creation of paved pathway

This leaves a remaining budget total of **£90,699** to allocate in 2013/14.

- 1.3 Area Boards will be encouraged to develop ways of linking grant funding to locally agreed priorities emerging from the Joint Strategic Assessment, the local community plan or other relevant local evidence
- 1.4 An on-line funding application process has been introduced for all applicants.
- 1.5 In 2013/14 up to £500 unmatched funding will be available to support small local projects. All applications for projects exceeding £500 will be expected to provide match funding (either in cash or in kind) to the value of a minimum of 50% of the total requested
- 1.6 In 2013/14 applications specifically for Wiltshire Online, Digital Literacy will be considered, with £1,500 being allocated to each area board and distributed through the community area grants process.
- 1.7 In support of the Olympic and Paralympic legacy, in 2013/14 the Area Boards will particularly welcome applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8 Area Boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new

opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

- 1.9 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.10 In addition to CAGs, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.11 Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.12 Funding applications will be considered at every ordinary Area Board meeting.
- 1.13 Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available to view on the Wiltshire Council web http://portal.wiltshire.gov.uk/areaboard_grants/grants_list.php
- 1.14 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance 2013/14 as presented for delegated decision
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Trowbridge Area Board. If the funding is allocated according to the recommendations in this report there will still be funding remaining in the budget for 2013/14.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Grant Applications

Applicant 8.1	Project summary	Funding requested
Friends of Newton Primary School	To purchase equipment for the school swimming pool	£3,000

- 8.1.1 The application meets the grant criteria and will encourage more young people to be involved in active sport.
- 8.1.2 The applicant is contributing 50% of the funding towards the project.
- 8.1.3 **It is recommended that a grant of £3,000 is approved**

Applicant 8.2	Project summary	Funding requested
Trowbridge Sports Forum	To purchase a mini bus	£5,000

- 8.2.1 The application meets the grant criteria and will encourage more people including young people to be involved in active sport.
- 8.2.2 The applicant is contributing over 50% of the funding towards the project.
- 8.2.3 **It is recommended that a grant of £5,000 is approved**

Applicant 8.3	Project summary	Funding requested
St John Ambulance	To teach life saving skills to students	£500

- 8.3.1 The application meets the grant criteria however the application is generic - the

organisation is applying to several other area boards too - and has not identified or engaged with any schools to take part in the project in the Trowbridge community area.

8.3.2 The applicant is not contributing any other funding towards the project.

8.3.3 **It is recommended that the application is deferred until the applicant has identified and engaged with schools in the community area where the project will take place.**

Applicant 8.4	Project summary	Funding requested
BA14 Culture	Take the Lead (Pop!) performance project run by young people	£488

8.4.1 The application meets the grant criteria and will support young people to be involved in arts and cultural activity.

8.4.2 The applicant is contributing over 50% of the funding towards the project.

8.4.3 **It is recommended that a grant of £488 is approved**

Applicant 8.5	Project summary	Funding requested
Monday Wednesday Club	To purchase storage equipment & woodwork materials	£483

8.5.1 The application meets the grant criteria and will benefit disadvantaged adults with physical, and or learning difficulties

8.5.2 The applicant is not contributing any funding towards the project.

8.5.3 **It is recommended that a grant of £483 is approved**

9. Councillor Led Applications

Applicant 9.1	Project summary	Funding requested
Submitted by Councillors Ernie Clark & Steve Oldrieve	Noise Assessment for Paxcroft Mead Skatepark	£1,890

9.1.1 Councillors led projects should address or resolve 'sticky' community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.1.2 **It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.**

Applicant 9.2	Project summary	Funding requested
Submitted by Councillor Jeff Osborn	Tarmacing of Boundary Walk footpath	£6,500

9.2.1 Councillors led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.2.2 It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.

Applicant 9.3	Project summary	Funding requested
Submitted by Councillor John Knight	To purchase equipment and fit a basic kitchen for Trowbridge Town Hall	£11,360

9.3.1 Councillors led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.3.2 It is recommended the Area Board considers the Area Board project application to determine whether to allocate funding from the Area Board budget.

10. Recommendations

10.1 It is recommended that the Area Board agrees to the recommendations for the Community Area Grant applications contained within paragraphs 8.1.3, 8.2.3, 8.3.3, 8.4.3 & 8.5.3 of this report.

10.2 It is recommended that the Area Board makes decisions re allocating funding for the Councillor led projects as outlined in paragraphs 9.1.2, 9.2.2 & 9.3.2

Appendices:	Appendix 1 - Community Area Grant applications
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